

MINUTES OF THE GREENING OF THE BOROUGH WORKING GROUP
HELD 23 September 2015

<p><u>IN ATTENDANCE:</u></p> <p>Members D M Carter (Chair) B Boulter J W Boyce F Broadley</p> <p>Officers: Carolyn Holmes- Country Parks & Environment Manager (CH) Nick Hague – Ranger (NH) : Minute support</p>
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Min Ref	Narrative	Officer Resp
41	<p><u>APOLOGIES</u></p> <p>Councillors R Thakar; A Bond; S Morris</p> <p>Officers: Anne Court – Director of Services (AC) Brian Kew - Operations Manager (BK)</p>	
42.	<p><u>MINUTES</u></p> <p>Minutes of Previous Meeting on 30 June 2015 were agreed and signed as an accurate record of that meeting.</p>	
43	<p><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></p> <p>Item 33: Income/options paper for Brocks Hill (BH) will be completed with the Interim Director now.</p> <p>Item 34: AC email reported regarding Crow Mills : There is £3,990 in the Crow Mill budget. Quotes received/accepted for the supply and fixing of anti vandal roof covering (similar to that installed at The Freer Centre, Willow Park Changing Rooms and Willow Park toilet block). The tiles should be delivered within the next three weeks and fixing will be by a local contractor whose quote has also been accepted.</p> <p>Order placed for 2 x heavy duty recycled picnic benches with legs that will be set into the ground – one to go under the picnic shelter and the other to be set into the gravel area. These are on six weeks delivery but will not be installed until the roof repairs are complete.</p> <p>There is also some outstanding fencing work to be completed. Total expenditure is likely to be just over £4,000. Any budget shortfall will come from park benches within the existing Parks and Open spaces budget.</p>	MS

	<p>Item 36(e) Finance approved the transfer of funds from BH to a new Greening the Borough code.</p> <p>Edith Murphy Foundation has reported they were very pleased with progress to date on the use of the previous £25,000 donation, but were unable to offer funding for the Volunteer Development project. It has been agreed to move £2,225 of the original donation to match fund the bid as a contribution towards the natural history element of the project that HLF requested, as this meets the original steer from Edith Murphy Trust.</p> <p>The current Assistant Ranger has been served notice as it is the end of the contract. This will allow a stage break between the two volunteering support roles. Activity will be maintained in the interim by the Ranger with work on sites already planned. Awaiting HLF approval for advert to be placed – expected first thing on the 24th, so will be placed this weekend.</p> <p>CH looked at Trusts for funding as advised by members last meeting, but local authorities are not able to apply.</p> <p>Item 38: Regarding the cafe, AC advised in an email that the Interim Director is proceeding with the cafe procurement as part of the business plan working with CH. Discussion followed around the cafe procurement and members requested prior to any developments around tenders, options be brought to members for their discussion and agreement on a future approach. This would then need to go to PFD.</p> <p>CH advised that catering contracts need to have flexibility as the Chamber of Commerce had approached BH for their weekly breakfast meeting, but the cafe could not accommodate early catering. Further the Scouts Association want to use BH for their Centenary event 2016, but with outside catering. CH will seek approval from SMT as it would be a showcase event to host</p>	<p>AC/Steve Beard/CH</p> <p>CH</p>
<p>44.</p>	<p>GREENING OF THE BOROUGH MAJOR PROJECTS REPORT – AGENDA ITEM 4</p> <p>Social Media: Current following of the BH page is now 1895.</p> <p>Pochins Bridge: Meadows cut today</p> <p>South Wigston Strategic Support and residents projects: NH attending meeting with VAL and groups interested in the project led by Dawn Bevin.</p> <p>Regarding Phoenix Therapy link to VAL, members raised support from the South Wigston Forum needs progressing. CH to liaise with Veronika Quintyne.</p> <p>Clifton Bridge: Work progressing with volunteers in the coming month. Grant from LCC to be drawn down ASAP.</p> <p>Brocks Hill Updates: Discussion around the renewal of the permissive right of access across Jelson Land by Tendring Drive and legal fees and issues. Members agreed an over spend on the BH codes this year to put this in place. Realignment will be needed in future years where legal fees are incurred.</p>	<p>CH</p> <p>CH</p> <p>CH</p>

	<p>Theatre performances generated just over £1,000 income for BH and lessons were learnt on hosting performances. Proceeding with capital works at BH for the conservatory.</p> <p>Trees Across the Borough: Members asked that any strategy be holistic in approach covering planning, development control, and biodiversity, as well as community issues. CH advised she believed this was the brief, but had not heard anything further since the initial meetings with the consultants.</p> <p>Income: Members requested adjustment to the presentation of the additional external funding and new income streams attracted (inserted below).</p> <table border="1" data-bbox="333 674 1230 1151"> <thead> <tr> <th></th> <th>2014/15 £</th> <th>2013/14 £</th> </tr> </thead> <tbody> <tr> <td>BH -External Funding includes stewardship income, 106 and waste bid money</td> <td>£116,672.00</td> <td>£29,249.00</td> </tr> <tr> <td>SUB TOTAL EXTERNAL INCOME ATTRACTED</td> <td>£116,672.00</td> <td>£29,249.00</td> </tr> <tr> <td>BH -Contribution includes money from Friends Group;</td> <td>£1,427.00</td> <td></td> </tr> <tr> <td>BH -Donations Goods and Services includes work by TCV laying hedgerows; free trees and plants</td> <td>£1,251.00</td> <td>£1,919.00</td> </tr> <tr> <td>BH-Donations Public sponsored trees, benches and for use on site</td> <td>£1,351.00</td> <td>£1,658.00</td> </tr> <tr> <td>BH -Income new stream woodlarks for use of site</td> <td>£305.00</td> <td></td> </tr> <tr> <td>SUB TOTAL NEW INCOME ATTRACTED</td> <td>£4,334.00</td> <td>£3,577.00</td> </tr> <tr> <td>TOTAL NEW EXTERNAL INCOME ATTRACTED TO BROCKS HILL</td> <td>£121,006.00</td> <td>£32,826.00</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>GoB- External Funding</td> <td>£4,650.00</td> <td></td> </tr> <tr> <td>SUB TOTAL EXTERNAL INCOME ATTRACTED</td> <td>£4,650.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>GoB - Contributions</td> <td>£783.00</td> <td>£220.00</td> </tr> <tr> <td>GoB - Donation Goods and Services</td> <td>£1,838.00</td> <td></td> </tr> <tr> <td>GoB - Contribution</td> <td></td> <td>£700.00</td> </tr> <tr> <td>SUB TOTAL NEW INCOME ATTRACTED</td> <td>£11,921.00</td> <td>£920.00</td> </tr> <tr> <td>TOTAL NEW EXTERNAL INCOME ATTRACTED FOR GREENING THE BOROUGH SITES</td> <td>£16,571.00</td> <td>£920.00</td> </tr> </tbody> </table>		2014/15 £	2013/14 £	BH -External Funding includes stewardship income, 106 and waste bid money	£116,672.00	£29,249.00	SUB TOTAL EXTERNAL INCOME ATTRACTED	£116,672.00	£29,249.00	BH -Contribution includes money from Friends Group;	£1,427.00		BH -Donations Goods and Services includes work by TCV laying hedgerows; free trees and plants	£1,251.00	£1,919.00	BH-Donations Public sponsored trees, benches and for use on site	£1,351.00	£1,658.00	BH -Income new stream woodlarks for use of site	£305.00		SUB TOTAL NEW INCOME ATTRACTED	£4,334.00	£3,577.00	TOTAL NEW EXTERNAL INCOME ATTRACTED TO BROCKS HILL	£121,006.00	£32,826.00				GoB- External Funding	£4,650.00		SUB TOTAL EXTERNAL INCOME ATTRACTED	£4,650.00					GoB - Contributions	£783.00	£220.00	GoB - Donation Goods and Services	£1,838.00		GoB - Contribution		£700.00	SUB TOTAL NEW INCOME ATTRACTED	£11,921.00	£920.00	TOTAL NEW EXTERNAL INCOME ATTRACTED FOR GREENING THE BOROUGH SITES	£16,571.00	£920.00	AC
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45	<p><u>VOLUNTEERING UPDATE - AGENDA ITEM 5</u></p> <p>CH updated members on the paper and explained the volunteering figures for the summer, as well as the successful HLF bid and project moving forward. This could include support to volunteers at Peace Memorial Park. CH advised the contract for the project had been signed and posted to HLF.</p> <p>CH confirmed HLF are happy with the choice of vehicle identified within the project and its procurement and are happy for OWBC to progress this.</p> <p>The chair reported discussions with AC and advised that guidance was for the group to approve progress. Members endorsed the project, and thus the vehicle procurement. The Chair advised he would email senior managers of the outcome. CH to progress project</p>	CH																																																						
46	<p><u>EDOS PAPERS: AGENDA ITEM 6</u></p> <p>As advised email from AC, papers will be tabled to Service Delivery Committee. Updates to Matters Arising tabled.</p>																																																							
47	<p><u>ANY OTHER BUSINESS –AGENDA ITEM 7</u></p> <p>CH advised Oadby Remembers has approached BH to support development of an event at BH July 2016. They will pay for staff</p>																																																							

	support. NH confirmed Leicestershire Search and Rescue will be using BH for their annual training evening.	
48	<u>DATE OF NEXT MEETING</u> 23rd November 2015 Committee Room, commencing 6.30pm. Members sought clarification that this does not clash with the Borough Awards evening and it has been confirmed this does not.	